

HOTEL CONTACT FORM

Keep Historic Hotels of America up-to-date with every	membe	er of your team by completed the Hotel Contact Form.

Contact Role	Title	Contact Name	Job Title (if different from Contact Role)	Email Address	Direct Tel.	Direct Fax	Mailing Address (if different from Hotel's Address)
General Manager							
Director of Marketing							
Director of Sales							
Reservations Help Desk (Required)							
Corporate Transient Sales (Corporate RFPs)							
Group Sales							
Leisure Sales							
Public Relations							
Social Media							
Hotel Historian							
Accounts Payable							
Controller							
Director of Housekeeping							
Engineering/ Maintenance							
Fitness Center/ Gym							
Frequent Flyer Program Contact							

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Food & Beverage									
Front Office Manager									
Human Resources									
IT/Technology									
Owner									
Purchasing									
Revenue Management									
Revenue Management									
Spa									
	List Additional Hotel Staff Below								