

HISTORIC HOTELS OF AMERICA 2020 LANYON RFP PROGRAM ENROLLMENT FORM

Response Required by June 30, 2019 for Registration Effective July 1, 2019 – June 30, 2020

Hotel Name _____
 Street _____
 City _____ State _____ Country _____ Zip Code _____

Please Select Choice of One Service or Service Combination

BASIC SERVICE	\$950 USD	<input type="checkbox"/>
BASIC WITH SYNXIS RATE LOADING SERVICE	\$1,700 USD	<input type="checkbox"/>
LANYON CONCIERGE SERVICE	\$1,700 USD	<input type="checkbox"/>
LANYON CONCIERGE WITH SYNXIS RATE LOADING SERVICE	\$2,450 USD	<input type="checkbox"/>

Authorized Signature: _____ Printed Authorized Name: _____

BASIC SERVICE:
 By agreeing to participate in iBid Lanyon 2020, I acknowledge that Preferred Hotels & Resorts will have exclusive rights to administer all contracting, negotiating and rate-loading on the above property's behalf through Lanyon, Inc. for the calendar year 2020 rates. PH&R will invoice the iBid fee of **\$950 USD** for the contracting year which includes 'Global Sales' member portal account profiles and corporate account survey access.

*Special Note - **Your acceptance of an RFP bid requires your property to 1) allow a negotiated account to be offered the lowest available public rate and 2) be bookable in the GDS no later than 30 days from the date of its acceptance in the Lanyon system. Non-compliant hotels are subject to account rejection. If your hotel is unable to build the rate within 30 days, please consider subscribing to a Rate Loading Service listed below so as not to be removed from the account.*

CONCIERGE SERVICE:
 By agreeing to participate in Concierge Service, I acknowledge receiving all the services of iBid Lanyon 2020 stated above including a representative of Preferred Hotels & Resorts completing and submitting my hotel's bids based on approved content data in Lanyon RFP Property Profile, My Rates and policy document. Preferred Hotels & Resorts will invoice the iBid fee of **\$1,700 USD** for the contracting year. *Based on space availability. Market Leads completion additional fee \$250 USD.*

SYNXIS RATE LOADING SERVICE:
Service description: Preferred Hotels & Resorts (PH&R) will track all corporate and consortia rate programs in which the hotel is accepted via the Lanyon 3C System. Rates will be loaded in the SynXis CRS Control Center and rate plans will be mapped into all applicable Global Distribution Systems as instructed by the corporate or consortia account. PH&R will send a confirmation notice to hotel via email as each rate plan is loaded. Upon enrolling in this program, the Preferred Hotels & Resorts Data Services team will consult with hotel to define room types and any definitions that are needed for accurate loading. **Services Include:**

<ul style="list-style-type: none"> Breakfast and internet description inclusions Inclusions listed in rate name Tax and commission policy verification GDS/IDS channelized descriptions 	<ul style="list-style-type: none"> Room and channel assignments per configuration form Rate pricing per the bid Extra person charges for fixed rates only Load ceiling for derived rates 	<ul style="list-style-type: none"> Rate Mapping Cancel Policy assignment
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SynXis Rate Loading Fee Structure:
 Minimum Service Fee includes loading rate plans for 1-25 account(s): **\$750.00 USD** billed upon enrollment
 Over 25 accounts in minimum incremental groups of 25 accounts: **\$350.00 USD** per incremental group *

Requirements of Enrollment: The following requirements must be met by participating hotels:

- iBid standard fees must be paid in full
- Minimum Service Fee for iBid Rate Loading Service must be paid in full
- Hotel acknowledges that only bids submitted and accepted via Lanyon will be loaded under this service and that only the rates accepted through the Lanyon RFP system will be loaded

**Billed following the loading of the first rate of the incremental group*

Corporate RFP Contact: _____	Title: _____
Phone: _____	Email: _____
Consortia RFP Contact: _____	Title: _____
Phone: _____	Email: _____
Rate Loading Contact: _____	Title: _____
Phone: _____	Email: _____

Please complete, save and forward this form to:
 ConsortiaSales Team at consortiasales@preferredhotels.com or Fax to +1 949 719 3301