



The Most Talked About Events in Atlanta

Great food can make a special event, an unforgettable one.

Livingston Restaurant + Bar is known for fresh, innovative cooking and we are so pleased that we can offer Catering by Livingston for your wedding.

WEDDING RECEPTION PLANNING INFORMATION

Our goal at The Georgian Terrace is to ensure the success of your important occasion. The information below will be helpful in planning the intimate details of your event. Please do not hesitate to ask your Catering Manager any questions regarding this information.

EVENT PLANNING

The Georgian Terrace has a long history of hosting weddings and special events; therefore, we will make suggestions in the planning process to make your special day a day to remember. Below are a few general event styles we have found that work well.

Friday Evening Reception; due to traffic, work hours, etc., timing works best with an hors d'oeuvres reception. Suggested Ceremony start time of 7:00 PM

Saturday Luncheon Receptions need to conclude by 5:00 PM; therefore, a half hour of cocktails and a 3 course menu best fits this time frame. Special pricing and menus can apply to these events.

Saturday Nights, a full five hour reception gives the best party. Six hours if ceremony is included.

Sundays Weddings, starting late afternoon still gives the full event without losing the late party goers.

All of these events are outlined in our packages or we can design a day just for you.

VENUES

- **Grand Ballroom** offers to 4,000 square feet and can accommodate up to 200 people for a plated dinner and 175 reception style. The private terrace is the perfect setting for outdoor seating or late evening break. The Atlanta Conference Foyer serves as the ballroom's pre-function space.
- **Piedmont Ballroom** offers 2,800 square feet of space and accommodates up to 120 for plated dinner and 100 for reception style. The Piedmont Foyer is adjacent to the ballroom for cocktail hour and early arrivals.
- **Mitchell Room** is a 960 square foot room featuring a rounded corner rotunda with chandelier. It can accommodate 50 people for a standing reception, 40 for dinner or ceremonies up to 80.

MENU PLANNING

Each individual has their personal styles and tastes; therefore, our Catering Manager is available to help create a menu that will reflect every aspect of your unique personality.

- Your specific food and beverage choices should be received no less than thirty (30) days prior to your event.
- The Georgian Terrace does not permit outside food or beverage to be brought into the hotel (excluding wedding and groom's cake).
- Food and/or beverage may not be removed from the property.
- Wedding packages, as presented, are for a minimum of 100 guests. Guest counts of 75 to 99 will carry a 15% surcharge on menu price or can use alternative menu options..
- Weddings under 75 guests will be individually customized.
- Tasting is offered for events contracted for 100 or more guests, maximum of 4 at the tasting. This typically occurs 60 to 90 days prior to your wedding.

DEPOSIT & PAYMENT INFORMATION

A deposit of twenty-five (25) percent of the estimated revenue, or a minimum of \$2,500 is required and due with the signed catering agreement in order to secure event space.

- An additional payment of an estimated 50% of the final balance is due 90 days prior to the event date.
- Final estimated balance is due and payable ten (10) days in advance of the event by approved <u>cashiers or certified check, cash and/or approved credit card.</u>
- A signed credit card authorization is required to be on file. Your final accounting balance will be remitted to this card at the completion of your event if another form of payment is not provided.
- In the event you cancel all or part of your event, deposits will **not** be refunded.

CEREMONY FEES

If you wish to have your ceremony at the hotel in addition to your reception you have two options:

Option 1 - The ballroom can be flipped from ceremony to dinner during your cocktail hour. The cost to flip is:

- \$1,500.00 for the Grand Ballroom or Piedmont Ballroom
- \$ 500.00 for the Mitchell Room

Option 2 - If you choose to use a separate ballroom for your ceremony, the following rates apply:

Saturday Daytime (Events ending before 5:00 P.M.)

- \$ 5,000.00 for the Grand Ballroom up to 250 attendees
- \$ 2,500.00 for the Piedmont Ballroom up to 200 attendees
 - \$ 1,250.00 for the Mitchell Room up to 100 attendees

Saturday **Evening** (Events starting after 5:00 P.M.)

- \$ 6,000.00 for the Piedmont Ballroom up to 200 attendees
- \$3,000.00 for the Mitchell Room up to 80 attendees
- Ceremony only events are not offered after 5:00 P.M. in the Grand Ballroom
- Please ask your catering manager about ceremony fees for Friday or Sunday Events

All Ceremony Fees are in addition to set Food and Beverage Minimum

These Room Rental charges **ONLY** apply if you are having your ceremony at the hotel.

Please note only one ceremony fee or the other will apply to your event, not both.

These Room Rental charges only apply if you ceremony is here.

OUR WEDDING PACKAGE INCLUDES

- 5 hours of full open bar (as noted), wine service with plated dinners
- Satin Floor Length Table Cloths & Napkins
 - Custom overlays and accent linens available at an additional charge
- Chair Covers and Ties in your choice of Color <u>OR</u> Chiavari Chairs with padded seats (chairs are available in Gold, Silver or Mahogany)
- Votive Candles and a Mirror center for Tables
- Dance Floor and Stage Risers
- Maître d' Supervision
- Wedding Cake with complimentary cake cutting and service
- Miscellaneous Fees waived (attendance and bartenders); bartender and cashier fees will apply for cash bar service.
- Wedding Night; complimentary deluxe bridal accommodations for the bride and groom, champagne and strawberries, additional nights are available at a reduced rate
- Waived Electrical Fees
- Complimentary Vendor Green Room and Bridal Holding Room
- Complimentary use of hotel locale for wedding / engagement photography
- Discounted Room Rates for Guest
- 10% food discount on wedding related catered events; rehearsal dinners, farewell breakfast, showers (not applicable to Livingston events)

PREFERRED PARTNERS

If you require assistance in finding vendors for your wedding, please ask for our Partners Listing.

HORS D'OEUVRE RECEPTION 5 hour event

YOUR HORS D'OEUVRE RECEPTION BEGINS WITH

PASSED HORS D'OEUVRES AT COCKTIAL HOUR

Choose six (Service is based on seven pieces per guest)

The full hors d'oeuvres list follows the dinner packages

*1st hour of bar service at this time

YOUR RECEPTION CONTINUES WITH

SALADS PRESENTATION

A presentation of deconstructed salad selections will allow your guest's to pick from an array of farm fresh items to create their own delight. All pallets, both robust and delicate will surely be satisfied at this colorful display

CARVING STATION / SMALL PLATE

Select One

Roasted Turkey Breast Cornbread Stuffing & Natural Sage Gravy

Berkshire Smoked Pork Loin Skillet Roasted Apples & Apple Cider Jus

House Smoked Beef Brisket Creamy Cole Slaw, Carolina & Sweet and Spice Barbeque Sauces Pepper-Crusted Beef Tenderloin
Garlic Mashed Potato, Horseradish Cream &
Cabernet Reduction Sauces
\$5.00 surcharge per person

Slow Roasted Prime Rib of Beef Roasted Fingerling Potatoes, Horseradish Cream & Rosemary Au Jus

All stations accompanied by Dinner Rolls
And Grilled Market Vegetables

RECEPTION SPECIALTIES

Choose two Stations

Chef tossed Penne Pasta with Marinara Sauce,
Wild Mushrooms, Roasted Tomatoes,
Caramelized Onions, Mixed Peppers
Italian Sausage and Chicken
Spinach Ravioli with Alfredo
Grated Parmesan and Asiago Cheese,
Hot Pepper Flakes
Selection of Italian Breads with Olive Oils

Mac & Cheese Martini

Everyone's favorite Macaroni and Three Cheeses served in a Martini Glass Accompanied with an assortment of toppings to include: Fried Chicken Pieces, Salsa, Bacon Bits, Scallions, Fried Onion Straws, Steamed Broccoli, Sour Cream and Jalapeños

Barbeque Station
Tender Shredded Smoked Chicken
& Pulled Pork Barbecue
Served with Southern Cole Slaw, Assorted Rolls and an assortment of Barbecue Sauces

Southern Style Shrimp and Grits

Made with Bacon, Cheese on the side

Livingston's Corn Bread

Slider Station
Grilled Mini Crab Cakes and Burger
Accompanied with American Cheese, Mini Buns
Dill Pickle Slices, Mustard, Ketchup,
Tarter and Cocktail Sauce
French Fries

Wedding Cake Served as Dessert

\$145.00 per person

PLATED DINNER RECEPTION 5 hour event

YOUR HORS D'OEUVRE RECEPTION BEGINS WITH

PASSED HORS D'OEUVRES AT COCKTIAL HOUR

Choose six (Service is based on seven pieces per guest)

The full hors d'oeuvres list follows the dinner packages *1st hour of bar service at this time

YOUR RECEPTION CONTINUES IN THE BALLROOM

STARTER SELECTIONS

Choose one

Local Lettuces with Apple, Candied Walnut and Elberton Bleu Cheese with Champagne Dressing
Seared Jumbo Scallop: Frisée, Crispy Shallots, Dill-Champagne Vinaigrette
Grilled Jumbo Shrimp: Sweet Soy Glaze, Napa Cabbage Slaw, Coriander Seed Vinaigrette
BLT Salad – Baby Mesclun Mix with Roasted Tomatoes, Smoked Bacon, Avocado Vinaigrette
Roasted Beet Salad; Candied Walnuts, Chèvre, Herb Vinaigrette
Maryland Style Crab Cake: Bibb Lettuce Salad, Grain Mustard Dressing

Baby Spinach Salad: Poached Pears, Crispy Ham, Feta Cheese, Shallot-Thyme Dressing

Traditional tossed Caesar Salad with Parmesan Croutons

PLATED DINNER RECEPTION (CONTINUED)

ENTREES

Select up to three entrees

Herb-Roasted Chicken Breast

Lemon-Pepper Velouté \$135.00 per person

Florentine Stuffed Chicken Breast

with Natural Chicken Jus \$135.00 per person

Pan Roasted Salmon

Lemon Dill Beurre Blanc \$140.00 per person

Grilled Berkshire Pork Loin

Apple-Rosemary Jus \$135.00 per person

Market Fish

see Your catering manager for seasonal selection per person

Filet Mignon

Hollandaise Sauce \$155.00 per person

Duet Plates

Seared Petite Filet (6 ounces) with Rosemary Demi Glaze and your selection of:

\$170.00 per person

Grilled Local Shrimp (3 ea.)

\$160.00 per person **Grilled Salmon** (4ounce)

\$155.00 per person

Seared Maine Diver Scallops \$160.00 per person

Chicken Breast

\$150.00 per person

A Selection of Accompanying sauces will be reviewed at menu selection: White wine and Lemon Caper Butter, Cajun Rémoulade, Classic Cocktail, Dill Beurre Blanc, Rosemary Velouté. Grapefruit Sauvignon Blanc

In an attempt to work "farm to table" with the freshest of local produce, your starch and vegetable will be selected shortly before your event.

WINE SERVICE AT THE TABLE WITH DINNER

Wedding Cake Served as Dessert

CHILDREN AND YOUTH

Guests 12 and under
Fresh Fruit Cup, Chicken Strips and Fries
\$25.00 per child

Youth under 21
Adult meal price less a \$35.00 beverage credit

BAR INFORMATION

All packages include 5 hours of House Call Brands

All plated, served dinners include table wine service at the table with dinner Additional charges for Champagne toast service \$4.00 per guest

Alcohol Brands

Type	House Call	Call - surcha \$7.50 per gu	
Vodka	Smirnoff	Stolichnaya	Grey Goose
Gin	New Amsterdam	Bombay	Bombay Sapphire
Scotch	Famous Grouse	Dewars	Chivas Regal
Bourbon	Evan Williams	Makers Mark	Woodford Reserve
Blend	Seagram's 7	Seagram's VO	Crown Royal
Rum	Cruzan	Bacardi Light	Bacardi Light
Tequila	Sauza Gold	Sauza Gold	Maestro Dobel
Beer Brands		Wines	
Import	Corona, Heineken, Amstel Light	House Call	Canyon Road William Hill – Central Coast

BEVERAGE SERVICE INFORMATION

Premium

Fri Brothers

Budweiser, Bud Light

Domestic

Served meals include Freshly Brewed Regular and Decaffeinated Coffee Georgian Terrace Hot Tea Selection, Southern Sweet Tea

Reception stations events include a beverage station of Freshly Brewed Regular and Decaffeinated Coffee Georgian Terrace Hot Tea Selection, Southern Sweet Tea

*Water is pre-set for all events

Passed Hors d'oeuvres

Hot

Crab Fritters: Tabasco Tartar Sauce Grilled Shrimp Skewer: Creole Rémoulade Sauce Bacon wrapped Scallop Assorted Shrimp Dim Sum Garlic Chicken Skewer: Chimichurri Sauce Chicken in Waffle Batter: Chipotle Syrup Chicken Wellington: Rosemary Velouté Grilled Beef Kebab: Savory Barbeque Stuffed Mushrooms with Sausage Asparagus wrapped with Roasted Prosciutto Petite Quiché Three Cheeses Petite Quiché Florentine Vegetable Spring Roll: Sweet Chili Dipping Sauce Stuffed Mushrooms with Spinach Lobster Bisque: Tarragon Crème Tomato Soup: Mini Grilled Cheese

Chilled

Canapé selection: Smoked Salmon: Toast with Caper and Crème Fraîche Pimento Cheese: Rye Toast Point Black Truffle Chicken Salad in Endive Leaf

Classic Finger Sandwiches:

Egg Salad

Cucumber and Dill

Deviled Ham

Crostini with Olive Tapenade, Sliced Buffalo Mozzarella, Tomato and Basil Seasonal Gazpacho Shooter with Chilled Local Shrimp Feta Cheese with Seasonal Fruit on an Asian Spoon Cucumber and Dill Shooter

OPTIONAL DISPLAY AT COCKTAIL HOUR OR RECEPTION

Seafood Display
Shrimp Cocktail, Seasonal Cocktail Sauce
100 pieces
\$350.00 per display

Assorted East and West Coast Oysters
Cocktail Sauce, Lemon, Mignonette
MARKET PRICE

Antipasto Display

Marinated Peppers and Olives, Artichokes, Pepperoncini
Salad Caprese
Served with an Assortment of Breads and Olive Oil
\$14.00 per person

Add: Bresaola, Cappicola, Salami, Prosciutto, Mozzarella
\$22.00 per person with meats

LATE NIGHT SNACKS

You might consider a late night snack to send your guests on their way. We are pleased to offer the following for your consideration

Sliders and Fries

Beef Sliders, American Cheese and French Fries Station - \$8.50 per person Passed - \$9.50 per person

P&P Grilled Cheese

Seven Oooey, Gooey Cheeses make this a delectable treat
Potato Chips
Station - \$7.50 per person
Passed - \$8.50 per person
Chef Attendant Required \$100.00

Hot Dogs and Tater Tots

All-beef hot dog with the trimming of the house:
Mustard, Ketchup, Sweet Pickle Relish, Onion, Peppers,
Chili, Cheese Sauce and Cole Slaw
Tater Tots
Station - \$7.50 per person

Late Night Station service designed for a 1 hour period – Display / station minimum 25 guests

BREAKFAST SANDWICHES

Breakfast Burrito - Ground Sausage, Scrambled Eggs and Cheddar Cheese rolled in a Flour Tortilla

English Muffin Breakfast Sandwich - Sausage, Egg and American Cheese

Buttermilk Biscuit Breakfast Sandwich Scrambled Eggs, Gruyere Cheese and Canadian Bacon

Scrambled Egg, Honey Roasted Ham and Swiss Cheese Croissant

\$5.50 each sandwich (Minimum 36 pieces)

Cookie Ice Cream Sandwich Station:

Freshly Baked Cookies of Macadamia Nut, White Chocolate & Cranberry, Chocolate Chip
Formed with Chocolate, Vanilla, and Pralines Ice Creams
Side toppings of Mini Chocolate Chips, Coconut Flakes, Rainbow Sprinkles, and Nuts
\$11.00 per person
Chef Attendant Required \$100.00

Flat Bread Pizza

Square cut pies of:

Mushroom, Sausage and Pepperoni

Veggie

Extra Cheese

And Chef's Selection

\$10.50 per person

S'more

Graham Crackers, Chocolate Bar and Marshmallows Guests roast their own treats over mini hibachi fires \$8.50 per person Chef Attendant Required \$100.00

Viennese Display

Blondie's **Pecan Tartlets Assorted Cookies Chocolate Marble Brownies** Macaroons Cheesecake Bites **Pralines** Mini Éclairs **Chocolate-Dipped Rice Crispy Treats** Pate de Fruit (Jellies) **Pithiviers Chocolate Truffles Palmiers** Salted Chocolate Mousse Shooter Mini Cupcakes Strawberry Mousse Shooter **Fruit Tarts** Chocolate Mousse Shooter

\$19.50 per person

(Selection up to 8 Types – service of Five Pieces per Person)
Includes Starbucks® Coffee and Tazo® Tea Selection
Late Night Station service designed for a 1 hour period – Display / station minimum 25 guests

All prices are subject to Applicable Service Charge and Sales Tax